Cover Sheet and Checklist

General Application Information:

| Date of Application: | |
|------------------------------|--|
| Name of Applicant: | |
| Name of Organization: | |
| Contact Person: | |
| Project Name or Title: | |
| Funding Amount Requested: | |

Checklist: Complete all items prior to submission of application. RMAC may not be able to consider application packages that do not include all required information/documentation.

| consider application packages that do not include an required information/documentation. | | | | |
|--|--|--|--|--|
| Item Included | | | | |
| in Application | Item | | | |
| Package | Accin | | | |
| Tuchage | 1 Funding Application Cover Shoot/Checklist, completed to show | | | |
| | 1. Funding Application Cover Sheet/Checklist, completed to show | | | |
| | documents attached (this form) | | | |
| | 2. Cover Letter signed by the Board officer authorized to sign for the | | | |
| | organization | | | |
| | 3. Grant Application Form ("Rodeo Good Neighbor Agreement Fund Grant | | | |
| | Application, Funding Request Form"), completed and signed, including: | | | |
| | a. Detailed project plans, including timeline | | | |
| | b. Detailed project budget | | | |
| | c. Description of how project will benefit the Rodeo community | | | |
| | 4. For all organizations on the application, include the following: | | | |
| | a. List of the Board of Directors or Officers of the organization(s) | | | |
| | b. Organization budget(s) | | | |
| | c. Complete financial statement for the most recent fiscal year | | | |
| | d. Copy of the most recent Internal Revenue Service letter | | | |
| | confirming tax exempt status | | | |
| | e. Documentation of 2 other possible funding sources | | | |
| | 5. Original application package and 8 copies. | | | |

Submit Applications: Mail completed application package and copies to

Rodeo Municipal Advisory Council

P.O. Box 438 Rodeo, CA 94572

(Application must be postmarked by ending date of grant cycle to be considered for that cycle. Applications postmarked after ending date of cycle will be held until next grant cycle closes.)

Funding Request Form

| Please type. | | | | | |
|--------------|--------------------|------------------------------|--------------------|----------------|--|
| 1. | Name of App | licant: | | | |
| Last Name | | First Name | | Middle Initial | |
| 2. | Name of Org | anization, Officers and Dire | ectors; Address an | d Phone: | |
| —— Nam | ne of Organization | n | | | |
| Address | | | Phone | | |
| 3. | Contact Pers | on | | | |
| Last | Name | First Name | Title | Phone | |
| 4. | Project Name | e or Title: | | | |
| 5. | Funding Am | ount Requested: | | | |
| 6. | Total Project | Costs (\$): | | | |

Funding Request Form

| 7. | Provide a brief description of other funding sources, and the amount of funding provided: |
|-----|---|
| 8. | List all other sources for which project funding has been or will be applied for: |
| 9. | Explain how funds from the RMAC would be used: |
| 10. | Explain the benefits Rodeo will receive from the project: |

Funding Request Form

| 11. | How does this project fit into the purpose and objectives of the funding guidelines? |
|-----|---|
| 12. | Provide a description of the purpose, budget, and timetable for the project: |
| 13. | Briefly describe the structure of the project's managerial responsibilities (project planning, accounting, and implementation): |
| 14. | Summarize the organization's experience relative to the proposed project: |
| 15. | If there are similar programs or services provided by another entity, how will duplication of efforts be avoided? |